

Minutes of Littleworth Parish Meeting, 14th December 2016.

Present: R. Berry(Chairman), D. Mackay (Clerk), J. Heathcoat O.C.C. Cllr, J. Broughton, A. Flawn, I. Glanville, P. Glanville, R. Nelmes, M. Poole, R. Weaver, A. Woodward.

Apologies: A. Corley, E. Hood, J. Hood, R. Mackay, A Margey, R. McInnes, C. Mott. I. Twine.

1. **Minutes of the Previous Meeting.** The minutes of the Meeting of 27th April 2016 were approved as a true record.
Approved by the Meeting.
2. **Matters arising.** Possibility of 20 mph limit very unlikely. Evidence from Speedwatch might help - to be recorded if possible.
Cllr Heathcoat stated that the county Council Highways have been made aware, by the Faringdon Area Traffic Advisory Committee, of the hazards to local communities of the extremely heavy traffic now using the A420 and the urgent need for mitigating measures, including at Littleworth. Section 106 measures for Great Coxwell turn may assist future vehicle access to/from A420 due to breaks created in traffic flow.
The danger to pedestrians attempting to cross the road, especially at night, after disembarking or prior to embarking the Oxford to Swindon bus service were highlighted.
3. **Report from County Cllr Heathcoat.** Shared Lives charity needs volunteers. Vulnerable refugees causing severe financial problems for the county.
4. **Approve Freedom of Information Act publication scheme.** Scheme explained by Clerk. *Unanimous Meeting approval.*
5. **Review & approve the Auditors Report plus comments on accounts 2014-15.** Comment regarding internal auditors erroneous entry of "No" vice "N/A" from auditors explained and accepted by the Meeting. *Unanimous Meeting acceptance.*
6. **Review & approve system of internal financial control & internal audit.** Dual signatories cheques, no cash, annual independent internal audit, annual external audit. Meeting approved up to £75 expenditure on unanticipated items on joint approval of Chair & clerk. *Unanimous Meeting approval.*
7. **OALC subscription.** Renewal approved. *Prop A. Woodward. Sec. R. Nelmes Unanimous approval of the Meeting.*
8. **Approve Purchase of external hard drive for Parish Business.** Required to protect Parish electronic communication and files plus assisting handover on change of Clerk. *Prop J. Broughton. Sec. A. Woodward. Unanimous approval of the Meeting.*
9. **Set Precept 2016/17.** After discussion, Balance at 14th Dec 2015 £622.47. Anticipated expenditure £480 inc £100 contribution to set up costs of an accounts oversight organisation Sector Led Body (SLB) for smaller authorities. Precept set after discussion at £450.00, equivalent to £0.90 on the Council Tax per band "D" dwelling, to give ability pay outgoings in first half year and to fund unanticipated expenditure during the year. Anticipated end financial year 2017-18 balance of £489.41. *Prop. A. Woodward. Sec. R. Berry. Unanimous Meeting approval.*
10. **Update on the high speed Broadband and Openreach plans.** Review of BT/Openreach plan by R. Nelmes. Supply of FTTC completed to cabinet. Openreach will advise when service available.
11. **Footpaths.** Footpath 3 Church Walk requires monitoring due to current rape crop, farm manager to be advised of path width required when crop gets higher. Please report any difficulties found whilst walking to Parish Paths Warden D. Fielding.
12. **Snooty Mehmaan Planning Application.** Plans discussed, clerk to respond with comments on adverse noise impact on community and extra traffic generated accessing A420. Section 106 payment benefit to be requested if approved.
Clerk to action
13. **Any Other Business.** Chairman reiterated his intention to stand down at the next election, volunteer required.
Village road drain pipes have been found to be cracked and in situ repairs will be completed.
Gigaclear broadband available at no charge in Reading Room use available for anyone at no charge until approx June 2017.
The recent sad loss of Keith King (Chairman for 10 past years) was noted, his no longer mowing Playing field may require putting out to tender future grass cutting, contractors to be approached. *Reading Room & Playing Field Trustees to action.*

Meeting closed at 20:00.

SignedR. Berry. Chairman.

Date: April 2017