

Minutes of Littleworth Parish Meeting, 30th April 2019.

Present: A. Margey(Chairman), D. Mackay(Clerk), Cllr J. Heathcoat, R. Baird, K. Boswell, A. Corley, R. M. Fox, I. & P. Glanville, M. Hudgell, A. Lewis, C. Mott, D. Reade, J. Smith, I. Twine, D. Weaver, D. Winter, A. Woodward.

Apologies: R. Mackay, M. & A. Moger.

1. **Presentation by Faringdon Fire Service Officers.** *Unable to attend due to other commitments.*
2. **Minutes of the Previous Meeting.** The minutes of the Meeting of 27th November 2018 were approved as a true record.
Approved by the Meeting.
3. **Matters arising.** None
4. **Report of County Councillor J. Heathcoat & District Councillor A. Hayward.** Cllr. Hayward not in attendance. Cllr. Heathcoat gave a brief statement of her involvement with the Fire Service, her responsibility in O.C.C.'s cabinet & efforts to publicise the Fatal Five vehicle driver actions. O.C.C. officers preparing the county Transport Plan 5 are fully aware of the local issues with A420 safety including public transport access.
Clerk to action.
5. **Review A420 safety situation and alleviation of issues discussions with Ed Vaizey.** Chairman reviewed the involvement of herself and clerk in the Fyfield & Tubney action group presentation to our MP Ed Vaizey and his bus journey plus pavement walk between Littleworth and Barcote Cottages. Cllr Heathcoat advised that a Parish specific action group might be more effective than a large grouping of parishes.
6. **Election of Chairman 2018/19.** (Cllr. Heathcoat in chair.) A. Margey asked if willing to stand a further year – agreed, there being no other proposals A. Margey duly elected. Cllr. Heathcoat proposed a vote of thanks to the chairman.
Meeting approval.
7. **Election of Clerk 2016/16.** (Cllr. Heathcoat in chair.) No new proposal. D. Mackay was asked to continue, as no other proposal or volunteer, agreed but stated that this would be his last year and he would formally tender his resignation at the precept setting meeting in December 2019.
Approved by the Meeting.
8. **Receive & approve Accounts 2018/19.** Accounts as presented explained by Clerk, Approved as a true record & accurate basis of annual audit return.
Proposed J. Smith. Seconded A. Woodward. Approved by the Meeting.
9. **Approve the Certificate of Exemption from Annual Governance and Accountability Return (AGAR 2018/19) Part 2PM page 3.** Clerk explained requirement to avoid an external audit. Signed by Chairman.
Approved by the Meeting.
10. **Annual AGAR Part 2PM Section 1, Annual Governance Statement 2018/19.** Responsible Financial Officer's return approved as a true statement of account. Signed by Chairman.
Approved by the Meeting.
11. **Annual External AGAR Part 2PM Section 2, Accounting Statements.** Responsible Financial Officer's return approved as a true statement of accounts. Signed by Chairman.
Approved by the Meeting.
12. **Elect Littleworth Faringdon United Charity Trustee. 4 year term of Office 2018 – 2022.** D. Mackay gave a resume of the charity work and recent grants, also offered to continue for another four year term of office. No other volunteers. Description of charity posted in telephone kiosk notice board.
Meeting approved re-appointment.
13. **Footpaths & rights of way report** – Mr D. Reade Parish Paths Warden, reported Playing Field correct route restored. Thanks to A. Margey. Church Walk action needed as correct width is not crop free. Please notify Mr Reade of any footpath issues and everyone asked to help with walk & trim of undergrowth. Formal thanks of Meeting to Mr Reade.
For information only.
14. **Emergency Plan for Littleworth.** Chairman outlined a simplified version to hold information of skills & assets available securely in accord with G.D.P.R., whilst available in time of need. Future request for information will need regular updates.
15. **Suggestions for discussion at future meetings.** The need for the telephone kiosk to be repainted will need volunteer(s) or commercial contract.
All to action.

Meeting closed at 19:57.

SignedA. Margey. Chairman.

Date 17th December 2019