

Minutes of Littleworth Parish Meeting, 18th August 2020.

(Delayed from April. Abbreviated and held in the Church graveyard due to Covid-19 restrictions)

Present: A. Margey(Chairman), D. Mackay(Clerk), Cllr J. Heathcoat, S. Baird, R. Berry, K. Boswell, T. Clay, R. M. Fox, J. & R. Holdsworth, S. & M. Hyland, H. Kane, P. King, I. & P. Glanville, A. Lewis, C. McInnes, R. Moss, A. Pickett, J. Smith, Hilary & Michael Wilson.

Apologies: Cllr J. Avery, R. Mackay, M. & A. Moger, C. Mott, D. Reade, N. Simpkins, M. Sperrin, I. & P. Twine, J. & D. Winter, J & A. Woodward.

1. **Minutes of the Previous Meeting.** The minutes of the Meeting of 27th November 2018 were approved as a true record.
Approved by the Meeting.
2. **Matters arising.** Defibrillator now installed in cabinet in the Reading Room porch and available for use. Adrian Pickett will send out an e-mail asking for anyone wishing to use the cardiopulmonary resuscitation (CPR) training aids supplied, for practice in use in conjunction with the defibrillator. Cost to date: British Heart Foundation (BHS) subsidised defibrillator unit - £600 (Parish Meeting funded), Heated cabinet value £400 via AED Donate - free, electrical wiring - £175.17 (Reading Room Trust funded).
The telephone kiosk repainting will need further discussion at the next meeting. Correct paint has been already purchased.
Action Clerk
3. **Report of County Councillor J. Heathcoat.** Cllr. Avery apologies, not able to attend.
Cllr. Heathcoat gave a brief statement in addition to resume of monthly news, libraries to soon be re-opened. Faringdon library will probably reopen after a S106 funded update is completed. Trading Standards continue to carry out important work. Requested by the floor to continue to apply pressure for village A420 pedestrian crossing to bus stop improvement.
4. **Election of Chairman 2020/21.** (Cllr. Heathcoat in chair.) As no offer of replacement Chairman received. A. Margey asked if willing to stand a further year – agreed. A. Margey duly elected. Cllr. Heathcoat proposed a vote of thanks to the for another year of hard work by chairman.
Unanimous Meeting approval.
5. **Election of Clerk 2020/20.** (Cllr. Heathcoat in chair.) D. Mackay declined to continue in post. Mr A. Pickett expressed his willingness to stand. As no other proposals received. A. Pickett to take up post. Proposed D. Mackay. Seconded R. Fox.
Unanimously Approved by the Meeting.
Cllr Heathcoat proposed a vote of thanks to the retiring clerk for 13 years service. A small gift from the community presented to D. Mackay for his service was gratefully acknowledged.
6. **Receive & approve Accounts 2019/20.** Accounts as presented explained by Clerk, Approved as a true record & accurate basis of annual audit return.
Approved by the Meeting.
7. **Approve the Certificate of Exemption from Annual Governance and Accountability Return (AGAR 2019/20) Part 2PM** page 3. Clerk explained requirement to avoid an external audit. Signed by Chairman. *Approved by the Meeting.*
8. **Annual AGAR Part 2PM Section 1, Annual Governance Statement 2018/19.** Responsible Financial Officer's return approved as a true statement of account. Signed by Chairman. *Approved by the Meeting.*
9. **Annual External AGAR Part 2PM Section 2, Accounting Statements.** Responsible Financial Officer's return approved as a true statement of accounts. Signed by Chairman. *Approved by the Meeting.*
10. **Footpaths & rights of way report** – Mr D. Reade has resigned. Formal thanks of Meeting to Mr Reade. Ms A. Timbrell has agreed to take on the role. A letter of thanks and farewell to the community from Mrs C. Mott & Mr D Reade was read to the meeting by the Chairman.
For information only.
11. **Suggestions for discussion at future meetings.** A. Lewis requested further daffodil planting around the Oak tree at the village entrance from A420.
Action Clerk
D. Mackay proposed a formal vote of thanks for all those who assist in keeping the village tidy, particularly Mr K. Boswell, Mr A. Woodward; Mr D. King & Mr I. Glanville & Mr M. Fox. (Church graveyard grass, mole control & litter bin emptying, allotments grass respectively).

Meeting closed at 19:32.

SignedA. Margey, Chairman.

Date:December 2020